The Huron County Community Library seeks a customer service-oriented individual to join our team. The Guiding Ohio Online Assistant is responsible for patron and staff help related to IT. This position calls for the employee to be ready to answer inquiries on mobile devices, PC applications, web based applications, and general technology related issues. The GOO Assistant will work mainly out of the Willard location; periodic travel to other library locations will be required.

This is a 30 hour per week, grant funded position that concludes on September 30, 2021. There are no benefits included with this position. The position pays an hourly rate of $11.00 per hour.

Qualifications:
High school diploma; experience working with computers; knowledge of electronic applications used in a library environment.

Send letter of interest indicating why you are a good candidate for this position, a resume, and three professional references to jawwiller@huroncolib.org by September 30, 2020.

Position is open until filled. EOE